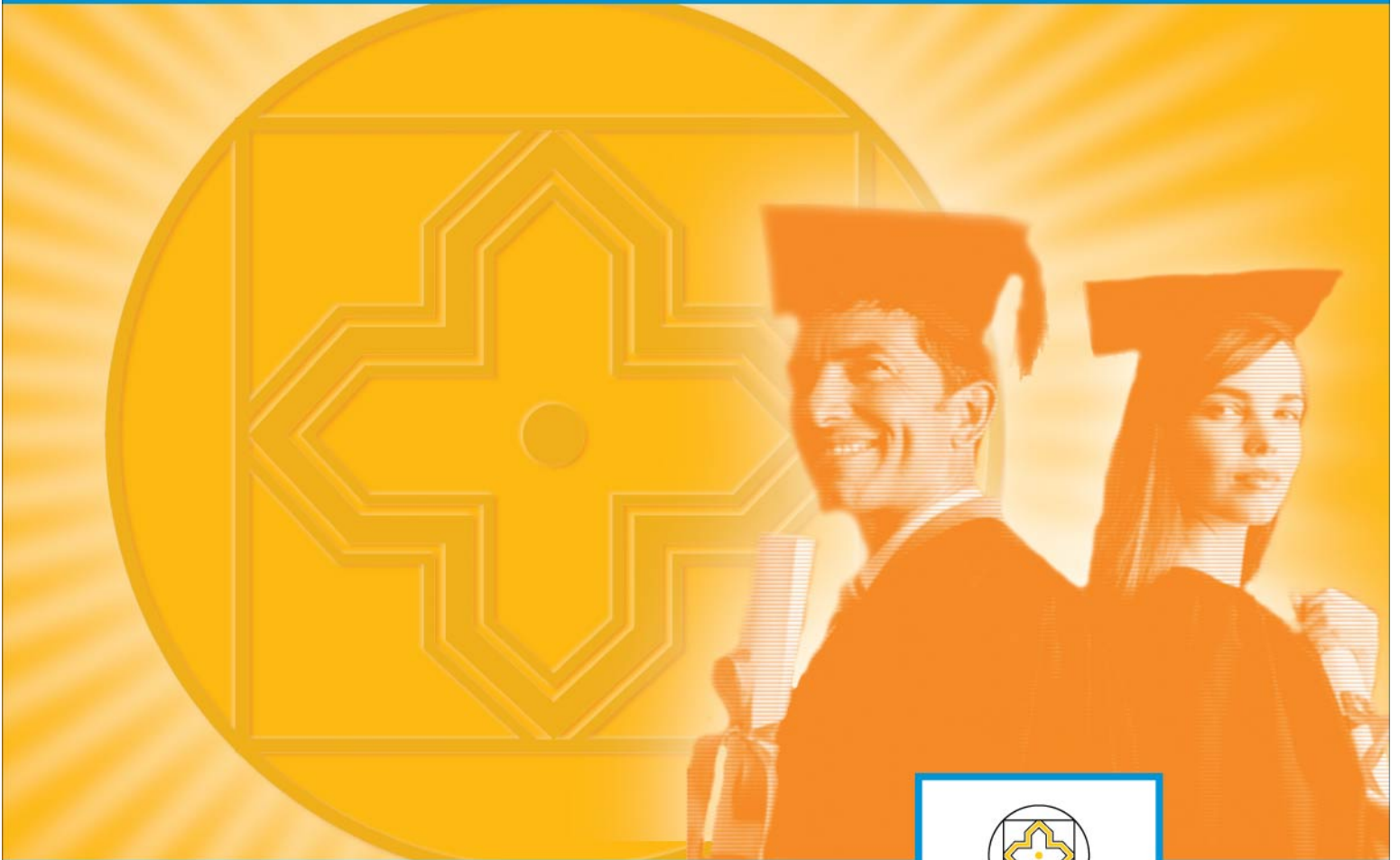
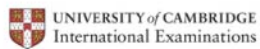




» Admission Guide & Forms



Education is the silent force



admission

We guarantee admission to all qualifying students.

To qualify for our guarantee, you must

- Meet our admission requirements
- Apply by 30th of April

IF YOU ARE TRANSFERRING FROM AN IB SCHOOL

We will prioritize your request for admission

IF YOU ARE AN EXEMPLARY STUDENT

We will consider you for entrance scholarship and/or financial aid

WHAT LEADING ACADEMICIANS ARE SAYING ABOUT IB?

"...the depth provided by IB subjects is completely adequate in the arts and humanities subjects as it is in the biological sciences..."

Dr. Barnes of Emmanuel College, university of Cambridge

"...I would lean backwards to admit IB student..."

Dr. Leobinger, Department of Physics, The university of Manchester

"...the style of questions in IB Mathematics examination are far less leading than those in A-Level papers and therefore more truly testing of the students mathematical training..."

Dr. O. Pretzel, Department of Mathematics Admissions, Imperial College of Science, Technology and Medicine, University of London

"...the IB allows students to think "out of the box", and helps to give them an openness of mind and a structure for their thinking..."

Dr. S. Wharton, Modern Language Department, University of Bath

"...The IB experience will remain with each of us forever as it shaped who we are. It has not only enriched our intellects, but also trained us to perceive the world with our mind's eye..."

Sanna Ahmad, Class of 2003, The International School

"IB is well known to us for excellent preparations. Success in an IB programme correlates well with success at Harvard. We are always pleased to see the credentials of the IB Diploma Programme on the transcript."

Marilyn McGrath Lewis, Director of Undergraduate Admission Harvard University

"Send us prepared students a la IB...It is the "best" high school prep curriculum an American school can offer."

Marilee Jones, Former Director of Undergraduate Admission, Massachusetts Institute of Technology

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INFORMATION FOR ALL APPLICANTS

All applicants to the school must meet our age appropriate English Language and Literacy requirement, and our qualitative and Analytical Skills requirement.

ENGLISH LANGUAGE AND LITERACY REQUIREMENT

English is the language of instruction at TIS

- All applicants, regardless of country of origin or citizenship status, must demonstrate competence and literacy in the English language prior to admission.
- Competence is expected in all four of the following skills: listening, reading, speaking, and writing.
- Applicants must demonstrate English language competence and literacy in one of the following ways:

GRADE OR STANDARD

Obtain a grade of 75% or higher in an eligible English Literature Course. (See Note 1)

Obtain an IB grade of 4 or higher in any English Course of an IB World School. (See note 2)

Obtain a grade of B or higher in the English Language and Literature Course of UK based 0-level, GCSE, or IGCSE qualification. (See Note 2)

Obtain a grade of 75% or higher in SSC of an IBCC recognized Examination Board in Pakistan. (See note 2)

Obtain a satisfactory grade in the TIS admission or departmental entrance test

Notes

1. Eligible international schools include those modeled on a US, UK, or Canadian secondary school system where the language of instruction and examination is English.
2. Language of instruction and examination must be in English

QUANTITATIVE AND ANALYTICAL ANALYSIS

TIS requires specific age appropriate school math courses for admission. Applicants must demonstrate competence in quantitative and analytical skills in one of the following ways.

Obtain a grade of 70% or above in the math course required by their program.

Obtain a satisfactory grade in the TIS admission or departmental entrance test

Class Placement

Students will be placed in their age appropriate year group.

We follow the International Baccalaureate (IB) curriculum throughout the school. This includes the Primary Years Programme (IB PYP), Middle Years Programme (IB MYP) and the IB Diploma (IB DP).

Age on 1st August	Class	Section
3	Nursey	IB PYP
4	Prep 1	IB PYP
5	Prep 2	IB PYP
6	Year 1	IB PYP
7	Year 2	IB PYP
8	Year 3	IB PYP
9	Year 4	IB PYP
10	Year 5	IB PYP
11	Year 6 (MYP 1)	IB MYP
12	Year 7 (MYP 2)	IB MYP
13	Year 8 (MYP 3)	IB MYP
14	Year 9 (MYP 4)	IB MYP
15	Year 10 (MYP 5)	IB MYP
16	Year 11 (DP 1)	IB DP
17+	Year 12 (DP2)	IB DP

Diverse Qualifications Admission Policy

Each term, many more admission applications are received than can be accepted. Academic performance is the main criterion for admission and is used exclusively in 90% of cases. However, some candidates have other attributes and achievements that should be considered in determining admission.

Accordingly, TIS seeks to admit not only applicants who are academically very well qualified but also those who meet minimum admission standards and have

- demonstrated commitment and/or excellence in other endeavours; or
- presented a clear and valid reason for attending TIS; or
- succeeded in their studies in spite of difficult circumstances.

TIS will select up to 10% of new students, taking into account these diverse qualifications. To be considered for admission under this policy, contact the admissions office. This admission policy is not available to full IB Diploma program, and applies only to candidates who meet the published minimum academic admission requirements, the English language and literacy requirements, and the analytical and quantitative skills requirement for admission (see opposite) except where otherwise noted.

Students with Disabilities

Academically qualified students who have a physical, sensory or specific learning disability are encouraged to attend TIS. TIS will ensure that applicants are not denied admission as a result of their disability. Students seeking exemption from an admission requirement on the basis of a disability should contact the admission office.



Annual Calendar of Events

A detailed calendar will be distributed to all parents prior to the start of the academic year. The school office is open Monday to Thursday (8:00 am to 3:00 pm) and Friday (closed by 1 pm for Friday Prayers) throughout the year for any of your queries (excluding public holidays).

First Term [August to December]

August	Teacher Enrichment Program Commencement of term (PYP, MYP, DP 2) Welcome evening for new parents Independence Day Celebration; Cricket Match
September	Orientation for first year IB Diploma students (DP 1)
October	International School Olympics Parent/Teacher Conferences
November	Sailing & Rowing Regatta
December	Interim Examinations Winter Vacation begins

Second Term [January – May]

January	Teacher Enrichment Program Commencement of term Model United Nations Conference Parent Teacher Conference
February	Drama Festival
March	Diploma Mock Examinations for Diploma Second year Students Spring Festival Parent/Teacher Conference
April	MYP & DP Orientation Study Break/Revision Sessions Personal Project Seminar Primary Exhibition Swimming Gala
May	IB Diploma Examinations IGCSE Exams Graduation Ceremony
June	Report Day Summer Vacations

OBSERVED ANNUAL HOLIDAYS*

Gregorian Calendar

14 August	Independence Day (Pakistan)
9 November	Allama Iqbal Day (Pakistan)
25 December	Christmas / Quaid Anniversary
5 February	Kashmir Day (Pakistan)
23 March	Pakistan Day
1 May	Labor Day (International)
-	Easter
-	Good Friday

Islamic Calendar (lunar)

9 Moharram	"Ashura"
10 Moharram	"Ashura"
12 Rabi-ul Awal	"Eid-e-Milad un Nabi"
27 Rajab	"Shab-e-Mairaj"
15 Shaban	"Shab-e-Barat"
27 Ramadan	"Lailat-ul-Qadar"
Last Friday of Ramadan	"Jummat-ul-Vida"
1 Shawal	"Eid-ul-Fitr"
10 Zilhaj	"Eid ul Adha"

Hindu Calendar (lunar)

1 Chaitra	Holi
28 Asvina	Diwali

* This list is not exhaustive and subject to change.

Costs, budgeting and finances 2009 - 2010*

Budgeting

Below is the fee schedule for a TIS student studying for eight months or two terms, with a full course load.

DESCRIPTION	Pre-School COST (PKR)	Primary COST (PKR)	Middle COST (PKR)	Diploma COST (PKR)
Application Fee A one-time, non-refundable fee that covers the cost of the student assessment test and application process. To be paid upon application.	1,000	1,000	1,000	1,000
Advance Fee Deposit A deposit which is refundable as per Fee Policy.	15,000	15,000	15,000	15,000
Admission fee A one-time, non-refundable fee that is payable once parents accept the admissions offer.	30,000	30,000	30,000	30,000
Tuition Fee Payment Plan Options: 1) Annual or full one time payment 2) Bi-annual 3) Quarterly The default option for payment is quarterly plan. As per the fee policy parents can avail a 5% rebate on the tuition fee by selecting the annual or full one time payment option.	66,000	80,000	120,000	200,000
IB Development Fund (£120) The contribution to this fund is for the sustainability and development of the education programs of the International Baccalaureate. The adjustment to the rupee value will be made for fluctuation in currency exchange.	18,000	18,000	18,000	18,000
Extra-Curricular & Ancillary Exp. Extra Curricular Exp. Covers Swimming Gala, Annual Sports Day, Drama, Workshops, Locker Fee, Library Fee, Lab Fee and internal Examination Fee.	6,000	6,000	6,000	6,000
Courier Fee Covers all school mailings regarding fee, notices and reports.	1,000	1,000	1,000	1,000
Estimated Annual Cost	137,000	151,000	191,000	271,000

Other Fees

IB Assessment Fee A one time fee which covers IB external moderation and evaluation. Payable only in the final year of the MYP (£ 350) and Diploma.	-	-	45,000	75,000
Additional Subject Charge Payable only if a student is opting for extra subject for MYP (more than 8, not including Pakistan studies & Islamiat) and Diploma (more than 6).	-	-	12,000	30,000
Textbook Cost An estimated cost of the textbooks and related materials available from the school library for an academic year.	-	7,000	10,000	15,000
Uniform cost An estimated cost of the uniform payable directly to our designated supplier.	1,500	1,500	1,500	1,500

Financial aid and awards

Your education is an investment in your future.. Our Financial Aid and Awards office can help identify the appropriate resources to assist you in meeting your financial needs.

* The fee structure is annually revised by the Board.

How to apply for admissions?

Parents applying to one of the three sections of the school will experience the following four stages:

STAGE 1: DOCUMENTATION

As the first step, parents are required to submit the following documents to the admission office.

Documentation		Sections		
Description		PYP	MYP	DP
1	Application for Admission Form	✓	✓	✓
2	Medical Form	✓	✓	✓
3	Birth Certificate or Passport (Copy)	✓	✓	✓
4	Academic Records	✓	✓	✓
5	Terms of Payment Agreement	✓	✓	✓
6	School Transfer Certificate	✓	✓	✓
7	Two Passport size photographs	✓	✓	✓
8	Code of Conduct and Discipline Policy	✓	✓	✓
9	Academic Honesty & Malpractice Agreement		✓	✓
10	Locker Agreement		✓	✓
11	Teacher / Counselor Evaluation		✓	✓
12	Essays and Short Responses		✓	✓
13	IB MYP Subject Selection		✓	
14	IB DP Subject Selection			✓

STAGE 2: EVALUATION

Following the review of the submitted documents, an evaluation date will be forwarded by the admissions office to the parent. In the event the documentation is incomplete the admission office will either extend time for submission or request for an explanation of the inability to submit in writing from the parent.

Evaluation		Sections		
Description		PYP	MYP	DP
1	English	✓	✓	
2	Mathematics	✓	✓	
3	General	✓	✓	
4	Departmental			✓

STAGE 3: FEES TO STAGE

The admissions committee will review the documentation and evaluation to determine the placement of the child in the appropriate academic year. The decision of the committee will be communicated by any means of communication deemed appropriate and in writing.

Interview		Sections		
Description		PYP	MYP	DP
1	Parent Interview	✓	✓	✓
2	Candidate Interview		✓	✓

STAGE 4: FEES

The application fee is payable before stage 2: Evaluation. A positive decision by the admissions committee will release an admissions package to the parent. This will include instructions of paying the requisite attendance fee. The payment of this fee will secure the admission of the child and thus bring the admissions process to an end.

Fees		Sections		
Description		PYP	MYP	DP
1	Application Fee (Non Refundable)	✓	✓	✓
2	Attendance Fee (refer to Fee agreement or policy)	✓	✓	✓

Deadlines

MARCH 31

- Early deadline (high school students) for the following Academic year
- Deadline to apply for scholarship

APRIL 30

- Final deadline to apply for the following Academic year

Application fee

RS 1,000



Contacts:

For Admission and Fee Structure

Registrar
admission@tis.edu.pk
Ext 14

For Administration

Business Manager
admin@tis.edu.pk
Ext 15

For Academics

Coordinators
PYP: pyp@tis.edu.pk
Call Primary

MYP: myp@tis.edu.pk
Ext 12

DP: dp@tis.edu.pk
Ext 18

E d u c a t i o n i s t h e s i l e n t f o r c e



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International
School

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Email: admission@tis.edu.pk,
info@tis.edu.pk

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